WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

TENDER DOCUMENT FOR SUPPLY AND INSTALLATION OF AutoCAD Software – 2ND CALL

NIT No. CE(P)/WBSETCL/IT/AutoCAD/25-26/17 dated 11.08.2025

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Office of the Chief Engineer (PROCUREMENT)
WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED
CIN: U40101WB2007SGC113474
Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',
Bidhannagar, Block-DJ, Sector-II : Kolkata : 700 091
Ph No: (033) 2359-1956; Fax: (033) 2359-1894;
E-mail: procurement.hq@wbsetcl.in Website: www.wbsetcl.in

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These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced or otherwise used for purposes other than that for which they are specifically issued.

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Section I - NOTICE INVITING e-TENDER

ABRIDGED NOTICE INVITING e-TENDER

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

(A Govt of West Bengal Enterprise)

Issuing deptt.: *Office of the Chief Engineer (Procurement)*
CIN: U40101WB2007SGC113474
Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',
Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091
Ph No: (033) 2359-1956; Fax: (033) 2359-1894;
E-mail-procurement.hq@wbsetcl.in
Website - www.wbsetcl.in

NOTICE INVITING e-TENDER

For

Supply and Installation of AutoCAD Software -2ND CALL

[Open Domestic Competitive Bidding]

NIT No. CE(P)/WBSETCL/IT/AutoCAD/25-26/17 dated 11.08.2025

WBSETCL invites e-tender for **Supply and Installation of AutoCAD Software**

Interested bidders may obtain bidding documents by registering themselves to the e-tendering portal (https://wbtenders.gov.in) and thereby downloading the bidding documents from 11.08.2025 11:00 A.M. and shall be submitted (online) up to 04.00 P.M. on 09.09.2025.

Detailed NIT may also be seen & downloaded from WBSETCL website (www.wbsetcl.in).

DETAILED NOTICE INVITING e-TENDER

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

(A Govt of West Bengal Enterprise)

Office of the Chief Engineer (Procurement)
CIN: U40101WB2007SGC113474
Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',
Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091
Ph No: (033) 2359-1956; Fax: (033) 2359-1894;
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Website - www.wbsetcl.in

NOTICE INVITING e-TENDER

For

Supply and Installation of AutoCAD Software -2ND CALL
[Open Domestic Competitive Bidding]

NIT No: CE(P)/WBSETCL/IT/AutoCAD/25-26/17 dated 11.08.2025

1.0 ***WBSETCL*** invites single stage two folders bids from eligible and qualified bidders through e-tender for **Supply and Installation of AutoCAD Software** as appended below:-

Sl. No.	Description of Equipment / Materials	Unit of Measure	Quantity
1.	**AUTODESK AutoCAD 2026 Full Edition (incl. Architecture, AutoCAD Electrical, AutoCAD Map 3D, AutoCAD Mechanical, AutoCAD MEP, AutoCAD Plant 3D, Raster Design toolsets) – Single User License, 3 Years Subscription. (Including installation & allied services as per NIT Scope of Work)**	Nos.	01 NOS.
2.	**AUTODESK AutoCAD LT 2026 – Single User License, 3 Years Subscription. (Including installation & allied services as per NIT Scope of Work)**	Nos.	08 NOS
3	**AUTODESK AutoCAD 2026 Full Edition (incl. Architecture, AutoCAD Electrical, AutoCAD Map 3D, AutoCAD Mechanical, AutoCAD MEP,**		3 NOS CONCURRENT

	AutoCAD Plant 3D, Raster Design toolsets) – Multi-user access (Network License), 3 Years Subscription (Including installation on earmarked workstations, configuration of network license server & allied services as per NIT Scope of Work)		USERS

Scope of Work

1. Prior to installation of the Softwares, one Inspection of existing Windows workstations for checking adequacy and suitability (for AUTOCAD installation) must be carried out by the Bidder through onsite inspection.
2. Delivery shall be within 15 days of placement of LoA/ PO.
3. Post-delivery Software Installation, Configuration & Activation onto the designated Workstations and License Server is to be done by the bidder's technical personnel who is proficient in installation, administration, and operation of AUTODESK AutoCAD. The bidder must send its personnel at WBSETCL premise for this.
4. Post-Installation demo usage to the end-users and a short feature orientation / training for the software must be provided onsite by the bidder on a mutually agreed date.
5. Post-Installation, there will be 30 days observation period for validation of features and functionalities expected out of the newly installed software and also to allow users to be conversant with the software. This period shall be treated as User Acceptance Testing (UAT) period.
6. During Installation, Configuration, Activation, Demonstration, internet must be arranged by the vendor through their own cost and responsibility, in case not available at site.
7. Post delivery all relevant manuals and documentation in soft-copy must be submitted.
8. A listing of workstations, with their existing specifications, make, model and serial no. and installed AutoCAD keys, duly verified by the workstation user and the concerned department Head is to be submitted to the controlling officer.
9. The bidder will have obligation throughout the subscription period to come onsite and re-install AUTOCAD on a workstation, if formatted, free of charge. In case new workstation is procured during subscription period, the bidder shall install AUTOCAD freshly on the same, free of charge.

10. Onsite as well as Remote-online Technical troubleshooting on the installed software must be provided by the bidder, whenever required, during the subscription period. In case remote troubleshooting doesn't work, it must sent its personnel onsite for the same.
11. During the subscription period, whenever newer version AUTOCAD is released into the market (generally once every year), the bidder must come onsite and install the same upgraded version into the available compatible workstation of WBSETCL.

Features and Flexibilities for thr Products required with the licenses:

- All licenses to be directly delivered by Autodesk authority to the 'Controlling Officer" of WBSETCL via electronic mode only. (Any delivery via 3rd party will be rejected.) Payment for License delivery, however, shall be made to the Autodesk Authorised Partner selected through this tender for their role in transferring AUTOCAD subscription rights to WBSETCL as well for other services as per NIT SoW.

- Against each of the procured Subscription Licenses, the buyer must have full flexibility to install any of the three previous AUTOCAD versions (i.e. 2025, 2024 and 2023 versions, atleast) free of charge on existing older Workstations, as per its requirement throughout the subscription period. Additionally, once the new Workstations are procured by WBSETCL during the subscription period, the Licenses shall be transferred to the said newer Workstations with latest AUTOCAD – 2025 installations without any cost / complexity / restriction whatsoever.

- The offered product must be eligible to receive unlimited no. of feature updates, Patches and Bug fixes from the OEM as and when they are released during Subscription period, free of charge. WBSETCL must also have liberty to install future versions AUTOCAD (i.e. upcoming newer releases), as and when they are brought out in market by the AUTODESK during the subscription period.

- Single-user subscription licensed (Standalone licenses) software can be installed on multiple devices at WBSETCL's discretion; however, the named user (to whom the concerned license has been allotted) can only use that software on a single

computer at any given time. The 'Device limit reached' dialog in the installed AUTOCAD product must be aiding the concerned WBSETCL department in managing to stay compliant with the license agreement on multiple computers. For Single-user Licenses: The Controlling Officer of WBSETCL must be provided with User Administration Web-Console of AUTODESK, through which he shall allocate a license to a named users or revoke the same from a user and reassign it to another named user in the AUTODESK ACCOUNT.

- Subscriptions with multi-user access (network licenses) must not require an Internet connection for activation as licenses are to be assigned over a network by a network license server. Network licenses won't need to be assigned to specific named users through the Autodesk Account, as opposed to Single-user licenses, and can be shared. The software can be installed on as many workstations as WBSETCL want, but the network license server will restrict the concurrent usage by upto the no. of subscription-seats actually purchased for the given multi-user subscription.

2.0 Detailed Specifications, scope of Works and services and terms and conditions thereof are given in the bidding documents, which are available at the online e-tendering portal https://wbtenders.gov.in as per the following schedule:

Bidding document No	:	CE(P)/WBSETCL/IT/AutoCAD/25-26/17 dated 11.08.2025.
Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	:	11.08.2025 from10:00 A.M.
Documents download start date (Online)	:	11.08.2025 from 11:00 A.M.
Request for clarifications in hard and soft copy (Email), if any on the bidding documents, to be sent to the address/email given in clause 7.0	:	Up to 14.08.2025 by 05:00 P.M.
Pre-bid meeting to be held at Office of the Chief Engineer (Procurement), 10th Floor, B-Block Bidyut Bhawan.	:	18.08.2025 at 11:30 A.M.
Bid submission start date (On line)		03.09.2025 from 10:00 A.M.

Last Date of submission of original copies for **Bid Security - documentary evidence of online submission like UTR etc**, Original Power of Attorney & Affidavit regarding Eligibility (**duly notarized**) OR a valid General Power of Attorney in favour of Signatory of the	:	Up to 10.09.2025 by 3:00 P.M.
Bid Submission closing (On line)	:	09.09.2025 up to 4:00 P.M.
Opening of bid (Online) [Techno-commercial bid]	:	11.09.2025 from 4:00 P.M.
Date of uploading list for Technically Qualified Bidder(online)	:	Will be uploaded after completion of the Techno-commercial evaluation.
Opening of Price bid (Online)	:	The bidders shall be informed of the date & time of the opening of the price bid at a later stage after techno-commercial evaluation
Cost of bidding document (inclusive of GST) [Non-refundable] :	:	**NIL**
Completion time of the Works and services	:	**15 days from the placement of PO**

In the event of e-filling, intending bidder may download the tender documents from the website https://wbtenders.gov.in directly with the help of Digital Signature Certificate.

3.0 Uploading of bidding documents shall not automatically construe that the bidder fulfils the Qualifying Requirements which shall be determined during bid evaluation based on data / documents submitted by the bidder. No request for sending the bid documents by post or by courier service shall be entertained. Bid documents are not transferable.

4.0 **All bids shall remain valid up to a minimum period of 90 days from the next day of price bid opening date.**

5.0 The purpose of the pre-bid meeting will be to clarify the scope of supply, and any issues regarding the bidding documents and the Technical Specifications, if raised at that stage by the bidders. The WBSETCL shall not be under any obligation to entertain /respond to suggestions made or to incorporate modifications sought for by the prospective bidders during the pre-bid meeting or thereafter.

6.0 All bids must be supported by **bid security** for an amount of **Rs 27,559/-** only (**Rupees Twenty Seven Thousand Five Hundred and Fifty Nine only**).

6.1 **EMD is to be submitted as per following guidelines:**

a. A bidder desirous of taking part in a tender invited by Offices of WBSETCL shall login to the e-Procurement portal of Government of West Bengal https://wbtenders.gov.in using his login Id and password.

b. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:

i. Net-banking through Payment Gateway.

ii. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG along with requisite testimonials for proportional EMD in the EMD exemption document upload section.

EMD in the form of Bank Guarantee shall remain valid for a period of 240 days from the date of opening of Bids with a claim period of another 90 days thereafter. Bidders must submit the Bid security physically within the stipulated date as above at the office of the Chief Engineer (Procurement), 10th Floor, B-Block, Bidyut Bhawan and also to be documented along with the bid and submitted online. Non-submission of the acceptable bid security, in a sealed cover or submission of bid security of inadequate value shall be rejected by the WBSETCL and in such cases bids shall be considered as non-responsive.

For preparation of BG the Bank details of WBSETCL is given below:

NAME OF THE BANK	SBI
ADDRESS OF THE BANK	Industrial Finance Branch Kolkata, 4th & 5th Floor, Jeevan Deep Building,1, Middleton Street, Kolkata, West Bengal-700071
ACCOUNT NO	**41456850307**
IFS CODE	SBIN0001936

c. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**

d. General Instructions for Online Payment:

i. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.

ii. Only a single value can be entered as EMD amount in e-tender portal for each tender. However, in case tender has fixed EMD on line item (multiple items) basis, then, for the cases when actual EMD value calculated as per NIT by the bidder is less than the one mentioned in e-tender portal, bidders shall mandatorily opt for Exemption for payment of actual EMD amount and upload the requisite testimonials for proportional EMD and its proportional amount is to be paid in the form of BG.

iii. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

e. Refund/Settlement of EMD Amount:

i. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

ii. For successful bid(s), EMD will be refunded from WBSETCL authority after completion of tendering process and following due procedures.

iii. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

iv. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 9836547326/ 8017094744 since payment gateway facility used by E-tender portal is maintained by ICICI.

NB: It is stated herein that presently, Nodal Bank nominated by the Govt. of West Bengal is ICICI Bank Ltd. in the NIC Portal. However, the Bank may change based upon change of nomination by the Govt. of West Bengal from time to time.

7.0 **Qualifying Requirements for bidders:**

7.1. Following shall be the qualification requirements:

Technical Qualifying Requirements:

a. **The Bidder must be an Autodesk Authorised Platinum/Gold/Silver Partners who will provide on-site Support to WBSETCL at its Headquarters in KOLKATA. For this they need to provide undertaking in Non-judicial Stamp Paper (Format Enclosed with tender documents)**

b. The bidder must submit MAF from the OEM. (The MAF must be specific to this NIT mentioning the NIT no.)

c. The Bidder must have supplied AUTODESK products to Govt./ PSUs/ Institutions/ Statutory Bodies of value at least Rs 16,53,534/- in current / last financial year.

Financial Qualifying Requirements:

a. Liquid Asset at the end of last financial year shall not be less than Rs 6,88,973.00 [Six Lakh Eighty Eight Thousand Nine Hundred and Seventy Three only]. Bidder shall have Liquid Asset (L.A) and/ or evidence of access to or availability of credit facility of equivalent amount.

b. Minimum Average Annual Turnover (turnover from business activities only) for best three (3) years out of the last five (5) financial years for which the audited accounts are available shall not be less than Rs 41,33,835.00 [Forty One Lakh Thirty Three Thousand Eight Hundred and Thirty Five only].

c. Net Worth at the end of last financial year shall be positive.

7.2. The bidder shall furnish, as part of his techno-commercial bid, documents establishing the bidder's qualifications. In particular, the following documents need to be submitted by the bidder:

a. Audited Annual Accounts of the company for the last five (5) years (in case of companies)

or

IT Return duly acknowledged by the tax department for the last five (5) years (in case of bidders other than companies)

b. Copies of Professional Tax Clearance Certificate, E.S.I and E.P.F registration numbers, PAN and/or TAN Card, , Registration Certificate (Form GST REG - 06) issued under Goods and Services Tax Laws.

7.3. **[Statutory documents]:-**In addition to above, the bidder shall also be required to meet the eligibility conditions and upload a scanned & digitally signed copy of Power of Attorney in favour of Signatory of the Bid as per Annexure: 4 OR a valid General Power of Attorney in favour of Signatory of the Bid, A Declaration regarding Eligibility (duly notarized) as per Annexure: 6 of Section VI of the bidding documents of the bidding documents. Failing to comply with any of the qualifying requirements will make the bidder ineligible for further techno-commercial and price evaluation.

N.B.: ***The Original Power of Attorney in favour of Signatory of the Bid as per Annexure: 4(duly notarized) OR a valid General Power of Attorney in favour of Signatory of the Bid(duly notarized), a Declaration regarding Eligibility (duly notarized) as per Annexure: 6 of the bidding documents shall be submitted physically in a sealed envelope to the Office of The Chief Engineer, Procurement Department, WBSETCL under sealed cover on or before the scheduled date & time as specified above.***

7.4. Notwithstanding anything stated herein, WBSETCL reserves the right to inquire and review the bidder's capability and capacity to execute the required Works and services.

8.0 WBSETCL reserves the right to accept or reject any bid partly or fully or cancel the bidding process without assigning any reasons there for and in such case no bidder shall have any claim arising out of such action.

9.0 Address for Communication :

The Chief Engineer (Procurement),
WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED
CIN: U40101WB2007SGC113474
Regd. Office: Vidyut Bhavan (10TH Floor), Block-'B',
Bidhannagar, Block-DJ, Sector-II: Kolkata: 700 091
Ph No: (033) 2359-1956; Fax: (033) 2359-1894;
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GSTIN of WBSETCL: 19AAACW6952G1Z0